

BOARD DECISION SHEET

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

INTEGRATION JOINT BOARD - TUESDAY, 22 AUGUST 2023

	Item Title	Board Decision	Required to take action	Officer to Action
1	<u>Welcome from the Chair</u>	The Board resolved:- to note the Chair's remarks.		
2	<u>Members are requested to intimate any Declarations of Interest or Transparency Statements</u>	The Board resolved:- to note that Alison Murray advised that she had a connection in relation to agenda item 8.1 (Review of Carers' Expenses Policy – HSCP.23.055) as she was a Carer representative to the IJB. and having applied the objective test she considered that her connection amounted to an interest and would therefore be withdrawing from the meeting for this item.		
3	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	The Board resolved:- to consider the exempt appendices of item 7.2 with the press and public excluded.		
4	<u>Integration Joint Board Membership - New Appointees to IJB - HSCP.23.057</u>	The Board resolved:- (i) to note the appointment, by NHS Grampian, of Hussein Patwa and Mark Burrell as voting members of the Integration Joint Board; (ii) to note the appointment, by Aberdeen City Council, of Councillor Lee Fairfull as a		

	Item Title	Board Decision	Required to take action	Officer to Action
		<p>voting member of the Integration Joint Board;</p> <p>(iii) to appoint Jamie Donaldson as a non-voting Member of the Integration Joint Board, in his capacity as NHS Grampian Staff Representative;</p> <p>(iv) to appoint Mark Burrell and Councillor Lee Fairfull to the Clinical and Care Governance Committee;</p> <p>(v) to appoint Hussein Patwa to the Risk, Audit and Performance Committee; and</p> <p>(vi) to appoint Mark Burrell as Chairperson of the Clinical and Care Governance Committee, for a period ending on 1 November 2025.</p>		
5	<p><u>Primary Care Improvement Plan (PCIP) Governance - HSCP.23.041</u></p>	<p><u>The Board resolved:-</u></p> <p>(i) to note the content of the report;</p> <p>(ii) to note that the IJB receives an annual report on the progression of PCIP;</p> <p>(iii) to note that its Risk, Audit and Performance Committee (RAPC) receives a biannual report on the progression of PCIP and the Primary Care Improvement Fund (PCIF), and any other relevant funding streams; and</p> <p>(iv) to notes the intention to work with partners to increase the resilience and sustainability of partners.</p>		
6	<p><u>Video Presentation: Baltic Boys - Mental Health Awareness</u></p>	<p><u>The Board resolved:-</u></p> <p>to note the video.</p>		
7	<p><u>Minute of Board Meeting of 6 June 2023 and attendance record</u></p>	<p><u>The Board resolved:-</u></p> <p>(i) to approve the minute as a correct record; and</p>		

	Item Title	Board Decision	Required to take action	Officer to Action
		(ii) to note the attendance record.		
8	<u>Draft Minute of Risk Audit and Performance Committee of 13 June 2023</u>	The Board resolved:- to note the minute.		
9	<u>Business Planner</u>	The Board resolved:- to agree the Planner.		
10	<u>Development Sessions and Pre Decisions Planner</u>	The Board resolved:- to note the information provided.		
11	<u>Chief Officer's Report - HSCP.23.051</u>	The Board resolved:- (i) to congratulate the organisers of the Granite City Gathering; (ii) to instruct the Clerk to circulate the media links to ACVO videos; and (iii) to otherwise note the detail contained within the report.	Governance	Emma Robertson
12	<u>Memorandum of Understanding with Public Health Scotland - HSCP.23.059</u>	The Board resolved:- (i) to approve the entering into of a strategic partnership agreement with Public Health Scotland; (ii) to instruct the Chief Officer of the Integration Joint Board to execute the strategic partnership agreement on behalf of the Integration Joint Board; and (iii) to instruct the Chief Officer to provide a progress report on the strategic partnership agreement at a meeting of the Integration Joint Board in 2024.	ACHSCP ACHSCP	Sandra MacLeod Sandra MacLeod
13	<u>ACHSCP Annual Report - HSCP.23.052</u>	The Board resolved:- (i) to note that the Communications Business Partner would work with Members to support with	ACC Customer	Graham Lawther

	Item Title	Board Decision	Required to take action	Officer to Action
		<p>the communication of the Plan throughout the wider communities;</p> <p>(ii) to note the performance that has been achieved in 2022-23, the first year of the Strategic Plan 2022-25;</p> <p>(iii) to approve the publication of the Annual Performance Report 2022-23 (as attached at Appendix A of the report) on the Aberdeen City Health and Social Care Partnership's (ACHSCP) website; and</p> <p>(iv) to instruct the Chief Officer to present the approved Annual Performance Report to both Aberdeen City Council and NHS Grampian Board.</p>	<p>Transformation Team</p> <p>ACHSCP</p>	<p>Michelle Grant</p> <p>Sandra MacLeod</p>
14	<p><u>Supplementary Workplan and Business Case - HSCP.23.056</u></p> <p>Please note there are exempt appendices contained within the Private Section of this agenda below.</p>	<p><u>The Board resolved:-</u></p> <p>(i) to approve the eleven-month Extension to the existing contract and subsequent Tender, for a period of up to five (5) further years of a contract for Mental Health Community Intervention Services, as detailed in Appendices A1 and C of the report; and</p> <p>(ii) to make the Direction, as attached at Appendix B of the report and instruct the Chief Officer to issue the Direction to Aberdeen City Council.</p>	<p>Strategic Procurement</p> <p>ACHSCP</p>	<p>Neil Stephenson</p> <p>Sandra MacLeod</p>
15	<p><u>NHS Grampian Delivery Plan - HSCP.23.058</u></p>	<p><u>The Board resolved:-</u></p> <p>(i) to note the priorities set out within the NHS Grampian Three Year Delivery Plan (2023-26) for the period up to March 2026; and</p> <p>(ii) to note the arrangements for reporting on progress of the NHS Grampian Delivery Plan as complementary to existing IJB reporting.</p>	<p>NHS Planning</p>	<p>Susan Harrold</p>
16	<p><u>Review of Carers' Expenses Policy - HSCP.23.055</u></p>	<p><u>The Board resolved:-</u></p> <p>(i) to approve the IJB Carers and Service Users Representatives Expenses Policy with effect from 22 August 2023;</p>	<p>Strategy and Transformation</p>	<p>Alison MacLeod</p>

	Item Title	Board Decision	Required to take action	Officer to Action
		(ii) to instruct the Chief Officer to replace the previous policy in the Scheme of Governance with the revised one; and (iii) to instruct the Chief Officer to ensure the IJB Carers and Service Users Representatives Expenses Policy was reviewed annually as part of the review of the Scheme of Governance.	ACHSCP ACHSCP	Sandra MacLeod Sandra MacLeod
17	<u>Rosewell House - evaluation and recommendation reports - HSCP.23.054</u>	<u>The Board resolved:-</u> (i) to approve an extension of the integrated facility at Rosewell House to 31 December 2025 having regard to the report and its Appendix A; (ii) to make the Direction attached (at Appendix B) to NHS Grampian and Aberdeen City Council; (iii) to instruct the Chief Officer to issue that Direction to NHS Grampian and Aberdeen City Council; (iv) to instruct the Chief Officer of the IJB to make and implement any reasonable and necessary arrangements in furtherance of (ii) and (iii) above; and (v) to request a further report to be brought in Summer 2025 to determine the future direction of Rosewell House with consideration given to the next iteration of the Partnership's Strategic Plan.	ACHSCP ACHSCP ACHSCP ACHSCP	Fiona Mitchelhill Sandra MacLeod Sandra MacLeod Calum Leask
18	<u>Supplementary Workplan and Business Case - HSCP.23.056 - Exempt Appendices</u>	<u>The Board resolved:-</u> to note that the recommendations had been approved at Article 14.		
19	<u>11.00-12.00 28 August 2023 - IJB/SLT Culture Sounding Board</u> All are welcome – please contact Emma Robertson for the Teams link	<u>The Board resolved:-</u> to note the date of the next meeting.		
20	<u>5 September 2023 - Pre-Decision Session</u>	<u>The Board resolved:-</u>		

	Item Title	Board Decision	Required to take action	Officer to Action
		to note the date of the Pre-Decision session.		
21	<u>12 September 2023 - Development Session</u>	The Board resolved:- to note the date of the Development session.		
22	<u>10 October 2023 - Integration Joint Board</u>	The Board resolved:- to note the date of the next meeting.		
23	<u>7 November 2023 - Pre-Decision Session</u>	The Board resolved:- to note the date of the Pre-Decision session.		
24	<u>14 November 2023 - Development Session</u>	The Board resolved:- to note the date of the Development session.		
25	<u>Hybrid Arrangements</u>	The Board resolved:- to hold the next meeting as a hybrid meeting at the Health Village, with the use of a Meeting Owl camera to be investigated.	ACHSCP	Sandy Reid / Roz Harper

Should you require any further information about this agenda, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk